Lake Forest-Summit Owners Association
ARCHITECTURAL CONTROL COMMITTEE
APPROVAL REQUEST

Owner/s: _____
Mailing Address: _____
_____
Summit Lot Number: _____
Builder/Contractor: _____ CA Contractor's License #: _____

Nature of Application [check applicable item(s)]: ❒ House ❒ Pool ❒ Fence
❒ Front Landscaping ❒ Rear Landscaping ❒ Other Structure/s (Specify): _____
❒ Other Improvement/s (Specify): _____

Instructions

1. Submit one (1) copy of this application along with one (1) signed copy of the Deposit Disclosure, Indemnity Agreement, and Release Of Claims, and one (1) signed copy of the Appointment of Agent form (if applicable).
2. Submit two (2) sets of full-size (e.g., floor plans in ¼" = 1 foot scale) and two (2) sets of reduced sized plans (8 ½" x 11" or 8 ½" x 14" paper size). Required plan content includes the following:
   a. If there is excavation, grading, or landscaping proposed, there must be a full site plan showing the location of all native oak trees, including their drip lines, the topography of the lot before and after the proposed changes, and what provisions have been made for drainage and erosion control.
   b. Landscape plans must identify the type and location of (i) all proposed plants (including shrubs, flowers, and trees), (ii) walkways, retaining walls, and hardscape, (iii) statuary, (iv) structures (e.g., gazebos, arbors, basketball standards), (v) lighting, and (vi) the location of all irrigation system outlets.
   c. Plans must identify the color and materials for all new exterior surfaces, including walls, trim, roofs, gutters, fences, railings, walkways, driveways, retaining walls, etc.
   d. If the plans are for a house or addition there to, they must identify square footage, excluding garage, decks, balconies, the proposed location of any exterior heating/air conditioning units (including solar units), and the proposed location of any antenna or satellite dish.
3. Do not initiate construction activity until receiving written notification of plan approval from the Association Manager or the Architectural Control Committee (ACC).
4. Provide a written response to any notification received from the Association Manager or the ACC of changes to the plans that are requested or required.
5. After submitting plan revisions, do not initiate construction activity until receiving written notification of plan approval by the Association Manager or the ACC.
6. Upon receipt of a written notice of plan approval, commence construction within one-year. If construction does not commence within one-year, you must re-apply.
7. Obtain all necessary governmental building permits and approvals before commencing construction.

The undersigned applicant requests approval of the improvements described above based upon the plans included with this Approval Request and understands and agrees to comply with the instructions itemized above.

Date: _____ Applicant: _____

Date: _____ Applicant: _____

When completed, mail all forms to: **The Management Trust**
P.O. Box 1459
Folsom, CA 95763